The meeting was called to order by Chair Greg Borse at 3:30 p.m.

The minutes from the previous minutes were submitted. There was a motion from Dr. Club and second from Dr. Spencer to approve the minutes. Motion carried.

Old Business – none

New Business

Amy Fenolia and Chris Ratcliff discussed academic eligibility. Remedial coursework after freshman year does not count for eligibility. They must be enrolled in 12 hours – 15 hours are recommended in case they need to drop a course. All athletes must have declared a program of study by their junior year and it must be shown in Weevil Net. If a minor is not required for their degree, then the minor does not count towards their eligibility. Course substitution forms need to be completed as soon as possible for transfer students. Your assistance in these areas will certainly help with compliance and eligibility for our student athletes.

Assembly Committee Reports

Academic Appeals

The Academic Appeals Committee met on Monday, August 19, and on Thursday, August 22, 2013. At these meetings, the committee considered 36 appeals and a subsequent appeal via e-mail, for a total of 37 appeals. The committee approved 15 of the appeals, denied 20, and took no action on two of them.

Academic Appeals – COTC - no report

Academic Appeals – COTM - no report

Athletic Committee – no report

Curriculum and Standards –

The following proposals have been approved by Curriculum and Standards since the August 15 meeting of Faculty Assembly

Academic Affairs

Three proposals approved. 1) Addition of Psychology to Advanced Placement scores. Students can get credit for PSY 1013 with a score of 3 on AP test. 2) Modifications to the current International Baccalaureate (IB) program to more accurately reflect minimum scores needed for credit awarded. 3) Addition of an independent study course in Military Science (MLSC 479V) to accommodate special needs of occasional students.
School of Agriculture
Two proposals approved. Creation of ANSC 3XX3 Companion Animals and ANSC 3XX3 Sheep and Goat Production. Both courses have been taught twice as special topics courses with good enrollment, adding them to curriculum.

School of Arts and Humanities
Twelve proposals approved. 1) Creation of FA 1XX3 Fine Arts Appreciation. Course is an interdisciplinary course needed by School of Education under new regulations for K-6 certification. Proposals 2-12 are creations the following classes: PMUS 1XX2: Master Class: Flute; PMUS 1XX2: Master Class: Oboe; PMUS 1XX2: Master Class: Clarinet; PMUS 1XX2: Master Class: Saxophone; PMUS 1XX2: Master Class: Horn; PMUS: 1XX2: Master Class: Trombone; PMUS 1XX2: Master Class: Euphonium; PMUS 1XX2: Master Class: Tuba; PMUS 1XX2: Master Class: Percussion; PMUS 1XX2: Master Class: Trumpet; PMUS 1XX2: Master Class: Guitar. Courses are needed to allow for small groups in lesson classes and also to alleviate need for as many adjunct instructors.

School of Education
Seventeen proposals approved. Proposals 1-6 make modifications in course descriptions of EDUC 1143 Education, Schools and Society, EDUC 2233 Instructional Technology, EDUC 2253 Needs of Diverse Learners in Inclusive Settings, READ 2023 Introduction to Teaching Reading, EDUC 460V Clinical Internship I and EDUC 463V Clinical Internship II to better reflect requirements and expectations of students and also to include special statements for exceptional students. Proposal 7 changes ECED 3403 Family and Community Relations to EDUC Family and Community Relations to meet requirements for K-6 education requirements. Proposals 8-17 add the following courses: EDUC 2XX3 Learning and Development, EDUC 3XX3 K-6 Planning, Curriculum, and Programs, EDUC 3XX3 Scientific Concepts and Methods, EDUC 4XX3 Teaching Mathematics, EDUC 4XX3 Teaching Social Studies, PE 2XX3 Health and Physical Education for Teachers, READ 4XX3 Teaching Literacy, READ 4XX3 Disciplinary Literacy, SPED 2XX3 Characteristics of Exceptional Learning Needs and SPED 3XX3 Teaching and Assessing Students with Special Needs. These courses are needed to reflect new state required competencies for K-6 degree and licensure.

School of Nursing
Two proposals approved. 1) Creation of NURS 3XX1 Supplemental Nursing Skills. Course was designed for students readmitted into Nursing Program and also to provide supplemental instruction to other students. 2) Modification of the title ‘National League for Nursing Accreditation Commission (NLNAC)’ to ‘Accreditation for Education in Nursing (ACEN)’ in all university and printed materials to reflect a change in the name of the governing body.

School of Social and Behavioral Science
One proposal approved. Modification of CJ 4403 Seminar in Criminal Justice to CJ 4XXV to allow for variable credit.

W. Whitworth
Chair, Curriculum and Standards
**General Education Committee** –

The members of the General Education Committee are: Kelly Bryant, Tom Richard, Wayne Poniewaz, Angela Marsh, Rob Ficklin, Lowell Lynde, Les Pack, Sharon Walters, Ted Hammett, Sue Martin and Ranelle Eubanks, Chair.

The General Education Committee met electronically on Monday, October 14, to discuss the addition of the course “Fine Arts Appreciation” as a general education fine arts appreciation course. Students would then have a choice of Art Appreciation, Music Appreciation, or Fine Arts Appreciation.

The General Education Committee decided by a majority vote to make a motion that the Assembly approve the course “Fine Arts Appreciation” as a general education fine arts choice.

Submitted,

Ranelle Eubanks, Chair

**Technical Program Curriculum and Standards** – no report

**Faculty Research** – no report

**Library Committee** – no report

**Student Affairs** – no report

**Student Affairs – COTC** - no report

**Student Affairs – COTM** - no report

**Teacher Education** –
Dr. Doss discussed several program/licensure changes including: P-4 Early Childhood to K-6 Elementary, Middle Childhood Education, Bachelor of Teaching and Learning, Master of Arts in Teaching and Special Education Graduation Endorsement. She also discussed the online graduate degrees/programs of study that are now being offered 100% online. They are: Master of Education in Educational Leadership, Master of Education, Special Education Endorsement, Master of Physical Education and Coaching, and Master of Arts in Teaching and Learning. She also discussed the potential for future including: Bachelor of Science in Sports Administration, Master of Education in Instructional Technology, District Level Administration endorsement, Master of Education in Higher Education Administration.

**Committee on Committees** - Terri Cossey will take over as the chair of this committee in the spring.

**HLC Update** – Dr. Clayton gave an update on the Higher Learning Commission accreditation progresses. The first draft has been submitted. They will review comments from the Academic Council
and Executive Council and prepare the second draft for February 7th. The Steering Committee has begun to meet monthly.

**Administrative Reports – Vice-Chancellors and Directors**

**Advancement/Development** – Linda Yeiser reminded the assembly about upcoming homecoming activities and encouraged participation in the events.

She announced the distributions for the Centennial Opportunity Fund for Fall 2013:
- Forest Resources - $2900
- Library - $9000
- Education - $1600
- Math & Sciences - $4250

Solicitations for spring will begin soon and will be made in the spring. Watch for information via e-mail.

**College of Technology – Crossett** – Linda Rushing announced the following:

- The 2013 Practical Nursing graduates at UAM-CTC had a 100% pass rate on the NCLEX-PN. The UAM-CTC Practical Nursing program has had a 100% pass rate in 14 of the last 18 years.
- UAM-CTC has been included in video sponsored by the Crossett Economic Development Foundation that will be used for recruiting business and industry to our area.
- Plans are underway to add another parking lot at UAM-CTC.
- The Nursing Assistant course is not being offered at Crossett High School as a technical concurrent course.

**College of Technology – McGehee** – Bob Ware announced a merger of the Adult Education Programs in southeast Arkansas, Ashley County (Hamburg and Crossett), Lincoln County, Desha County (Dumas and McGehee) to save funding and to increase student’s participation and to establish a regional WAGE program. We are hoping to strengthen the educational functioning level of those students who left school early so they may continue their education and enroll in post-secondary education.

CTC-McGehee has hired an automotive instructor and will be accepting post-secondary students in the program for the spring semester and secondary in the fall.

The heavy equipment facilities located on the SEACBEC Campus have been doing upgrade training all over the state and this year they have done training with 20 different cities or counties. They have trained 291 students.

CTC-McGehee will host an advisory dinner for all departmental advisory committees on October 21, 2013 at 6:00 p.m.

**Student Affairs** – Bankston Hall dedication will be Friday, October 25th at 11:00 a.m.

We are at the mid-point of homecoming elections. We had an outstanding group of 22 nominees which were narrowed down to our 12 on the court. There are 10 seniors and 2 juniors consisting of 9 in-state and 3 out-of-state. As of this morning 8% of the student body has voted.
Homecoming week activities consist of: spirit wall and mocktails on Monday, shoot out in the UC gym on Tuesday, Illusionist/Magician Leon Etienne and Romy Low on Wednesday, Homecoming Parade and pep rally on Thursday, Freedom Friday, and Green Out Saturday.

At some point during this academic year we should see the deployment of the Drew County Severe Weather Alert System. UAM will be a part of that system with a solar powered siren mounted on top of the MCB.

The Wellness Center usage is up 52%.

Game Room and Fitness Room on the lower level of the UC opened last week.

Mr. Hughes is requesting that faculty and staff mention NSSE in first year and senior courses. Having a faculty or staff member outline the value placed on NSSE by the institution will help students see that it is an important instrument worth completing. As always the involvement of faculty and staff is a key to any promotional efforts.

**Finance and Administration** – no report

**Provost and Vice-Chancellor for Academic Affairs** – Dr. Yeiser reported that enrollment is approximately 3900 for the fall semester – down about 45 students. UA – Fayetteville and UCA reported enrollment increases. We are on alert. UAM has had record enrollments for 10 of the previous 11 fall semesters. UAM is in an enviable position being down only 45 students.

Since 2004, UAM has provided opportunity for high achieving high school students the opportunity to take UAM courses while still in high school. This program started in 2004 with 16 students and currently has 666 students with 43 high schools enrolled this fall. Over its existence, it has served 3,515 unique high school students from around the state with 414 graduating from UAM.

Dr. Yeiser shared the following numbers from fall 2013:

- Total number of UAM sections 845
- Total number of face-to-face sections 758 – 90%
- Total number of online sections 87 – 10%
- Total number of students taking a UAM online course 1108 – 28%
- Frequency of students taking 3 hours online 663
- Frequency of students taking 6 hours online 345
- Frequency of students taking 9 hours online 65
- Frequency of students taking 12 hours online 31
- Frequency of students taking >12 hours online 4
- Total number of Ark undergraduate students fully online 35 – 3%
- Total number of nonresident students fully online 20 – 2%
These 20 students reside in Alabama, California, Louisiana, Massachusetts, Michigan, Mississippi, Missouri, New Mexico, Tennessee, and Texas.

In November when Dr. Yeiser arrived, UAM had 12 nonresident students in three different states totally online. These data suggest that: (1) about 28% of UAM students take online courses by choice, (2) about 5% of our students are totally online, with 3% resident and 1.8% of our student nonresident.

The UA System will be offering access to system wide resources during the fall of 2014. Details have not been released at this time.

Chancellor – Dr. Lassiter reported that there is a System discussion taking place for the system to be more of a system. For example: All campuses use Blackboard licenses and want to move to license the system. This would benefit UAM because it would allow our Blackboard to be the best available and have the same resource as Fayetteville and others in the system.

Weevil Welcome had the largest number of individuals that have ever attended the event.

The loss of students is loss of non-students, so it should not impact us in a negative way. We did budget properly.

We decreased our default rate by 1.8% through a lot of counseling.

Budget prep for 2015 – Money has been tight. We are looking at ways to reallocate savings – positions not being filled, etc. There is a freeze on current positions. Many deans want to cut to save money and shift personnel around and make do with fewer people. At the end of the year don’t spend all of the money if you don’t have to, we don’t take the money away the next year.

There was no further business and the meeting adjourned.