Call to Order 3:30 pm
Approval of Minutes
Dr. Ron Sitton made the motion to approve the minute Dr. Tom Springer 2nd the motion. Minutes were approved.

Old Business: No Old Business

New Business: C&S changes with more next meeting

Assembly Committee Reports

Academic Appeals
All members of the Committee were present on August 22, 2011. Thirty-nine (39) appeals were presented to the Academic Appeals Committee. Of those, nineteen (19) were denied, seventeen (17) were approved, and no action was taken on three (3). Of the appeals approved, seven (7) were approved to enroll in six hours, seven (7) were approved to enroll in nine hours only, three (3) were approved to enroll in twelve hours. In some cases when stipulations regarding number of hours, which could be, take included classes, which had to be repeated in order to help students improve their GPAs. Three (3) required no action as two of the students had the 9-hour option and chose not to pursue their appeal since they could return without a committee decision. The third appeal, which was waived, was an appeal for financial aid, and the student was directed to the correct office.

November 1, 2011 three appeals were heard. Two (2) were approved; one (1) denied. These students were administratively dropped for missing transcripts or other paperwork.

Academic Appeals–COTC
One appeal to reenter the Practical Nursing Program was denied on 10-27-2011

Academic Appeals–COTM

Athletic Committee- (no report)

Curriculum and Standards
Curriculum and Standards has met 6 times this semester and approved the following proposals.

Academic Affairs
A proposal to award International Baccalaureate credit for HIST 2213 and HIST 2223, American History I and II. A score of 5 is required for credit.

A proposal to award Advanced Placement credit for ENGL 2283 World Literature I and
ENGL 2293 World Literature II. A score of 3 is required for credit in ENGL 2283, a score of 4 is required for credit in both ENGL 2283 and ENGL 2293.

A proposal to modify the General Education requirements to 35 hours, in line with the State of Arkansas General Education core requirements. The revised General Education core is now

**English Composition:** 6 hours: ENGL 1013 Composition I and ENGL 1023 Composition II or ENGL 1033 and ENGL 1023 (Honors)

**Communications:** 3 hours: one of the following COMM 1023 Public Speaking, COMM 1043 Honors Speech Communication, COMM 2203 Interpersonal Communication, or COMM 2283 Business and Professional Speech

**Fine Arts:** 3 hours: ART 1053 Art Appreciation or MUS 1113 Music Appreciation

**Humanities:** 3 hours: ENGL 2283 Survey of World Literature I or ENGL 2293 Survey of World Literature II

**Mathematics:** 3 hours: MATH 1003 Survey of Mathematics, MATH 1043 College Algebra, or any MATH 1000-level or above

**Science with labs:** 8 hours: Choose 8 hours from two 3-hour lecture courses with associated 1-hour labs or two 4-hour courses with integrated labs chose from two of the following groups: Biological Sciences, Earth Sciences, Chemistry, Physics

**Social Sciences:** 9 hours
Chose one of the following (3 hours): HIST 2213 American History I, HIST 2223 American History II, or PSCI 2213 American National Government

Choose two courses from two different disciplines from the following (6 hours):

A proposal to modify the first two restrictions on the General Education Requirements to reflect the revised general education core. The first restriction is deleted as the changes make it unnecessary. The next restriction now reads ‘Courses from the major of a student will be counted for General Education credit only in the Communications, Fine Arts, and Mathematics categories. When supportive requirements exist for a given major but are drawn from a discipline other than the major, they may be used to meet general education requirements. The third restriction (now the second) remains the same.

A proposal to modify the Associate of Arts degree to reflect the revised general education core and to change the credit hours required for the degree from 62 to 60 hours.

A proposal to modify the identity requirements for the Bachelor of Science to reflect the changes in the general education core. The requirement now reads: ‘At least fourteen of the hours must come from the area of mathematics and natural sciences as defined under the ‘Mathematics and Natural Sciences’ General Education requirements found
elsewhere in this catalog. Three of the hours may come from the Computer Information Systems/Computer Science discipline.”

**School of Business**

A proposal to modify G B 3533 Legal Environment of Business to G B 2XX3 Legal Environment of Business, to reflect common practice.

A proposal to add a new course G B 3XX3 Business Ethics.

A proposal to modify the Business Core Requirements to show the re-numbered Legal Environment course and to add the new course G B 3XX3 Business Ethics to the core.

**School of Education**

A proposal to add a minor in Teaching and Learning—a B.S. in Teaching and Learning was added to program offerings last spring.

**School of Nursing**

A proposal to add two new one-hour courses to the School of Nursing curriculum. NURS 3XXI Introduction to the HESI E2 and NURS 4XX1 HESI E2 Review. The courses are designed to prepare nursing students for the Health Education Systems, Inc. Exit Exam. The 4XX1 course may be repeated once for credit.

**School of Social and Behavioral Sciences–Social Work**

The Department of Social Work did a major reworking of the Social Work program. Nine courses were modified, 10 new courses were added to the program, and 13 courses were deleted. The unit also added a minor in Social Work and an emphasis area in Social Work under the Bachelor of General Studies. The Bachelor of Science in Social Work was modified to reflect these changes.

_Nine courses were modified_ with changes in course number and/or course descriptions to reflect course content and the course sequence in the redesigned program. Prerequisites were modified to include two sophomore level courses, SWK 2XX3 Introduction to Social Work and a new course SWK 2XX3 Social Welfare Policy I and the requirement of admission to B.S.W. Degree program or an approved minor/emphasis where appropriate.

SWK 1013 Introduction to Social Work is renumbered to SWK 2XX3 Introduction to Social Work. The course is sophomore level. The course description is modified to better reflect course content.

SWK 2113 Human Behavior in the Social Environment I is renumbered to SWK 3XX3.
SWK 3113 Generalist Social Work Practice I – course description, prerequisites and corequisites were modified.

SWK 2233 Human Behavior in the Social Environment II is renumbered to SWK 3XX3 Human Behavior in the Social Environment. Prerequisites and course description were modified.

SWK 3213 Generalist Social Work Practice II was modified by a change in prerequisites.

SWK 3143 Social Welfare Policy was modified by a change in course title to Social Welfare Policy II to reflect the addition of the new course SWK 2XX3 Social Welfare Policy I. Prerequisites and the course description were likewise modified.

SWK 3243 Methods of Social Work Research was modified by a change in course title to Methods of Social Work Research I, prerequisites and course description were likewise modified.

SWK 4679 Generalist Social Work Field Practicum was modified by a change in course title and number to SWK 4XX6 Social Work Field Practicum I. Prerequisites and course description were modified. Credit and contact hours were changed from 9 credits: 32 hours field experience per week to 6 credits: 3 hours lecture, 15 hours field experience per week.

SWK 3653 Special Topics in Social Work was modified to SWK 4XX3.

Ten courses were added to the Social Work program
SWK 2XX3 Social Welfare Policy I
SWK 3XX3 Methods of Social Work Research II
SWK 4XX1 Social Work Comprehensive Examination
SWK 4XX6 Social Work Field Practicum II
SWK 4XX3 Social Work and Children/Families
SWK 4XX3 Social Work and Aging
SWK 4XX3 Social Work and Health Care
SWK 4XX3 Social Work and Mental Health
SWK 4XX3 Social Work and Criminal Justice
SWK 4XX3 Social Work and Substance Abuse

A number of courses were deleted as they are no longer required in the program and/or part of the content has been placed in new or modified courses: SWK 3123 Cultural Diversity, SWK 3513 Child Abuse and Neglect, SWK 3543 Learning Through Community Service, SWK 3663 Family Centered Services, SWK 3813 Children and the Law, SWK 3913 Crisis Intervention, SWK 4313 Generalist Social Work Practice III, SWK 4633 Generalist Social Work in Rural Environments, SWK 4679 Generalist Social Work Field Practicum, SWK 4682 Generalist Social Work Field Practicum Seminar, SWK 4691 Social Work Senior Seminar, and SWK 5803 Social Work and the Educator
Other Proposals:

A proposal to add a new minor in Social Work.

A proposal to add an emphasis area in Social Work to the emphasis areas for the Bachelor of General Studies.

A proposal to modify the requirements for the B.S.W. degree to incorporate these changes and to modify requirements for admission to the B.S.W. program.

Dr. Tom Spring made the motion to accept and Dr. Kyle Day 2nd the motion. The motion was passed.

Technical Program Curriculum and Standards
The Technical Programs’ Curriculum and Standards Committee met three times since the last Assembly meeting. During this period, 17 proposals were reviewed and approved.

Heavy Equipment (10 proposals)
A. Modify HEO 1012 Orientation to add HEO 1023 Basic Safety as a corequisite.
B. Modify HEO 1023 Basic Safety to add HEO 1012 Orientation as a corequisite.
C. HEO 2093 Heavy Equipment Safety to modify a corequisite of HEO 1046 Construction Equipment I.
D. HEO 1046 Construction Equipment I to modify the corequisite of HEO 2093 Heavy Equipment Safety.
E. Modify HEO 2082 Introduction to Earth Moving to add the prerequisites of HEO 1012 Orientation, HEO 1023 Basic Safety, HEO 2093 Heavy Equipment Safety, and HEO 1046 Construction Equipment I and to change the corequisites to HEO 1033 Employability and HEO 2109 Construction II.
F. Modify HEO 1033 Employability to add HEO 2082 Intro to Earth Moving and HEO 2109 Construction Equipment II as corequisites.
G. Modify HEO 1052 Construction Equipment I Field Work to add the prerequisites of HEO 1046 Construction Equipment I, HEO 1023 Basic Safety, HEO 1012 Orientation, and HEO 2093 Heavy Equipment Safety, and change the corequisite to HEO 2116 Construction II Field Work.
H. Modify HEO 2109 Construction Equipment II to add HEO 1046 Construction Equipment as a prerequisite and HEO 1033 Employability and HEO 2082 Introduction to Earth Moving as corequisites.
I. Modify HEO 2116 Construction Equipment II Fieldwork to add HEO 2109 Construction Equipment II as a prerequisite and HEO 1052 Construction Equipment I Field Work as a corequisite.

Electromechanical Technology (3 proposals)
A. Add a new course to the E&I technical program, EIT 2XX3 Advanced Instrumentation & Troubleshooting
B. Modify Program Requirements for Electromechanical Technology—
Instrumentation Advanced Tech Certificate Program to include the new course, Advanced Instrumentation & Troubleshooting
C. Modify AAS Industrial Technology to include the new course, Advanced Instrumentation & Troubleshooting

Health Professions (4 proposals)
A. Delete PHL 1038 Tech Basic Phlebotomy
B. Add PHL 1XX4 Tech Phlebotomy
C. Add PHL 1XX2 Tech Phlebotomy Practicum
D. Modify Health Professions Technical Certificate to include the new courses, Tech Phlebotomy and Tech Phlebotomy Practicum

All technical programs are encouraged to submit any further proposals as soon as possible in keeping with the timetable set in the UAM Assembly Operations Procedures.

Faculty Research
The faculty research committee is individually and anonymously evaluating proposals submitted based on 10 criteria (i.e., literature review, objectives, etc.). We will rank them to determine how to distribute the total research funds of $14,700.00 to the applicants. We will make our recommendations to Provost Ray for his final approval. As soon as I get his approval, I will notify each grantee of how much she or he gets and some requirements (i.e., both itemized expenditures prior to spending the grant money awarded and a final report due by 9/15/2012 to both faculty research committee chair and Provost Ray).

Library Committee – (no report)

Student Affairs
   Student Affairs–COTC (no report)
   Student Affairs-COTM (no report)

Teacher Education
Dr. Doss reported that the School of Education presented the Teacher Education Committee with information on the 120 hour degree, updates on the graduate programs, NCATE updates, and the introduction of Chalk and Wire as the new database for the School of Education.

Administrative Reports
Vice-Chancellors and Directors
   Advancement/Development- Clay Brown
Dr. Brown reported that there were nine (9) new endowed scholarships. Homecoming was a success with a number of groups having alumni receptions.

College of Technology at Crossett
Linda Rushing reported that a ribbon cutting for the Hamburg facility was held on October 24, 2011. The facility has been named the UAM Educational Center and will be used to offer technical courses, adult education and continuing education
classes. The Crossett campus received an other $3000 donation from the Crossett Georgia Pacific Paper Operation. The donation was designated for purchasing equipment for the Electromechanical Technology program.

**College of Technology at McGehee**

Bob Ware reported that the McGehee campus received a $25000 grant from Career Pathways. The campus is also working with Clear Water to develop a curriculum for future employees.

**Student Services Jay Hughes**

It was reported that the resident halls were at 97% capacity this semester. The update to the resident halls is in the second year of a three year project. Three thousand text we sent in 17 seconds and 4500 emails in 22 minutes during the first test of the UAM alert system.

**Student Affairs Scott Kuttenkuler**

Scott Kuttenkuler reminded the group to keep an eye on person property and lock classrooms and offices. This is the time of year that thefts go up on campus.

**Finance and Administration Jay Jones**

It was reported that the 1st cycle of using WeevilNet for Finance and Administration was completed and culminated in the audit process. 1.6 million dollars were giving through the Arkansas Challenge Scholarship. Seven hundred students receive the scholarship this semester where before the lottery on 175 had received the scholarship.

**Provost and Vice-Chancellor for Academic Affairs**

The semester has begun successfully and we are on our way for another excellent academic year. Yes, UAM has another year of increased enrollment. Thanks to all for their retention and recruiting efforts.

Thanks to faculty and staff in making our students their number one priority. This effort is most meaningful and is the real answer to UAM’s success. Giving assistance to our students and caring about their success has gone a long way in increasing retention. We must keep up that effort as certainly education is at the forefront in the press. We must continue to do right things and things right.

The semester is moving quickly. The last draft of the spring 2012 schedule has gone to the Deans. Preregistration will begin on November 7 and run through November 18. We are only a week away.

Only one School is undergoing the 10-year program review this fall. Spatial Information Systems has just begun the review process. We are still awaiting the final accreditation results on Music and Forestry. Dr. Tappe is now in Hawaii to meet with the accreditation committee for the final result. I know, someone had to do it.
The Curriculum and Standards Committee as well as our Schools are very busy as a result of ACT 747 of the Arkansas Legislature. This Act among other things requires that Bachelor Degrees be no more than 120 hours and Associate Degrees be no more than 60 hours. I salute our Schools, the Deans and faculty, and the C&S committee for their positive attitude in approaching this requirement. We are well on our in this process of reducing most of the 124 hour degrees down to 120 hours. The General Education Committee recommending that we reduce the 44 hour UAM Gen Ed to the state core of 35 hours has helped this process. We will only have a few programs that will require justification to remain above the 120/60 hour requirement. We will keep you posted on all of these changes, as there will be new degree requirements that students will need to be advised of.

UAM is a school of incredible opportunity. Our students and faculty are presenting papers and performances all around the country at prestigious events. Great things happen at UAM, even animal research. Dr. Eubanks tells me our latest research proposals include: smallmouth bass research with UAPB on Weevil Pond, big horn sheep in Montana, and dung beetles locally.

I encourage everyone to keep up the great work that you are doing. UAM is the “happening” place.

Chancellor
1. Arkansas higher education coordinating Board meeting
   a. action on funding recommendation for fiscal year 2013
   b. action on performance funding criteria for fiscal year 2014
2. Dr. Donald Bobbitt president of University of Arkansas system, first official day is today he will visit the campus November 15 and 16. There will be a meet and greet reception from 530 to 7 at the Fine Arts Center, Spencer Gallery Community members will be invited we also will have a faculty staff and students reception from three o’clock till 430 on the 16th I hope your schedule will permit you to attend either of these events.
3. Higher Learning Commission evaluation team will be visiting the campus the end of January to review our propose role in scope amendment and our first 100% online degree
4. SEARK legislative delegation meeting on November 16 10 AM until 2 PM
5. new board of visitors members appointed by the governor
   a. Michael Jones from Dumas
   b. India Holt from Crossett
   c. George Harris from Monticello
      and Tommy Maxwell was reappointed for a second term
      new officers are Tommy Maxwell chairman, Roger George Vice Chairman, and Jeff Owyoung secretary.
6. Status of fiscal year budget
   a. first quarter report to Board of Trustees indicated additional revenue not budgeted from increased enrollment
   b. expenditures within expected range for first-quarter
c. special contingency funded for one-time stipend or salary increase which will require authority from Governor expected action will be in the latter part of the present fiscal year

7. legislative session to begin in February and restricted to 45 meeting days

8. request for volunteers for our cost containment committee meetings will be on Tuesdays 1230 to 130

9. Centennial campaign endowment earnings special committee

10. Hornaday awards for outstanding faculty and outstanding staff awards will be given to three separate groups. One for maintenance, grounds, and custodial, another award for administrative/professional staff and the third award for support staff

Meeting was adjourned at 4:41 pm.