

**Constitution
of
University of Arkansas - Monticello
Division of Computer Information Systems
Student Organization**

Article I - Name

The name of the UAM Division of CIS student club shall be Chi Iota Sigma (ΧΙΣ).

Article II - Purpose and Activities

Section 1. The purposes of Chi Iota Sigma shall be: (a) to recognize, foster and reward scholastic achievement in computer information systems; (b) to stimulate interest in the field of computer information systems; (c) to promote and encourage professional development among computer information systems majors and minors; (d) to provide an opportunity to discuss and exchange ideas in the field of computer information systems; (e) to establish and maintain closer relationships and mutual understanding between computer information systems faculty and students; and (f) to explore options for graduate education in computer information systems.

Section 2. Chi Iota Sigma is the student organization of the Division of Computer Information Systems at the University of Arkansas at Monticello. Chi Iota Sigma exists to further the mission of the Division and the University.

Section 3. Chi Iota Sigma may participate in undergraduate conferences and programming competitions; recognize outstanding undergraduate scholarship with awards or prizes; recognize outstanding faculty contributions in undergraduate teaching, program advising, or chapter advising; establish programs of faculty-student mentorships; and conduct other activities consistent with the stated purposes of Chi Iota Sigma.

Article III - Administration

Section 1. Chi Iota Sigma will be administered by the Division of Computer Information Systems. Administrative and financial records will be housed in the Division of Computer Information Systems' office.

Section 2. The Chair of the Division of Computer Information Systems is responsible to the Division of Computer Information Systems for the management of Chi Iota Sigma.

Section 3. The Chair of the Division of Computer Information Systems will appoint the Faculty Advisor for Chi Iota Sigma, who will serve at the pleasure of the Chair.

Article IV - Organization Membership

Section 1. The Chi Iota Sigma student organization is an approved member of the student clubs at the University of Arkansas at Monticello.

Article V - Individual Members

Section 1. Eligibility for Membership. To be eligible for consideration of admission an applicant must be an admitted and enrolled full or part-time UAM student who has declared a Computer Information Systems program major or minor.

Section 2. Election to Membership. Each applicant's eligibility for membership will be verified by the organization officers and/or faculty advisor. Upon verification of eligibility and payment of required dues and fees, applicants will be inducted into the organization at the next regularly scheduled meeting.

Section 3. No rushing and social pressure shall be used to ensure acceptance of invitation to membership or for initiation into membership.

Section 4. The required yearly member dues will be determined by a majority vote of the quorum, but will not exceed \$20.00. Yearly dues will be paid to the Treasurer at the time of admission to the organization and each subsequent year at the beginning of the new academic year. Members who have not paid their annual yearly dues within 60 days of the start of the Fall semester will be considered delinquent and will be removed from the membership.

Section 5. Additional fees may be assigned for special situations with the consent of a majority of members voting at a scheduled meeting.

Section 6. Privileges of Membership. A member shall be eligible to vote at all meetings of the organization, be eligible for election to organization offices, be eligible to attend scholarly presentations and colloquia of the Division of Computer Information Systems, and be eligible to represent the organization at state, regional, and national conventions.

Section 7. Honorary Members. Chi Iota Sigma may, by majority vote, confer Honorary Member status upon Division of Computer Information Systems faculty members or individuals who demonstrate exceptional commitment to the goals of the organization or make outstanding contributions to the academic goals of the organization. Honorary Members may not vote or hold office in the organization, or represent the organization at state, regional, or national conventions.

Section 8. Non-Discrimination. Selection for membership shall be made without regard to race, religion, gender, sexual orientation, nationality, physical disabilities, physical qualities, or age.

Article VI - Chapter Offices

Section 1. Offices. The organization must elect officers. Offices include the traditional leadership structure of President, Vice President, Scholarship Officer, Treasurer, and Secretary. In addition, a faculty advisor shall be appointed annually from the faculty or staff of the Division of Computer Information Systems.

Section 2. Duties of Office. Each officer may have the following responsibilities:

- (a) The President shall announce all meetings, preside in the conducting of business, actively promote the purposes of Chi Iota Sigma in the university community, and vote only in case of a tie;
- (b) the Vice President shall be responsible for special programs and projects, and serve in the absence of the President;
- (c) the Scholarship Officer shall be responsible for encouraging academic excellence and stimulating intellectual inquiry among the members through activities such as inviting guest speakers, informing members of opportunities for research and involvement in professional associations, determining the eligibility of and recruiting new members, and presenting awards for outstanding contributions;
- (d) the Treasurer shall be responsible for collecting annual dues, establishing a yearly budget, disbursing funds for appropriate organizational expenses, and accounting for all funds; and
- (e) the Secretary shall keep a complete set of minutes of the business of the organization, deposit the minutes with the faculty advisor at the expiration of the term in office, assure adequate media coverage of the activities of Chi Iota Sigma, and keep a record of chapter activities.

Section 3. Terms of Office. Officers shall be elected for terms of one academic year. All officers shall be elected from and by the members at the last regular meeting of the academic year and shall assume the duties of their respective offices at the first regular meeting of the next academic year.

Section 4. If a person is elected to office but cannot complete the term, she/he is to be replaced by an election of the current membership.

Section 5. An officer may be removed from office for cause. Malfeasance, incompetence, non-participation, etc., are justified causes.

Section 6. Committees. The President may appoint such committees as shall be appropriate for furthering the purposes of Chi Iota Sigma.

Article VII - Organization By-Laws

Section 1. A quorum of the members shall determine the election of officers. Voting may be conducted by ballot, by mail, or by voice, but there shall be no voting by proxy.

Section 2. A quorum for the conducting of business shall be comprised of the members attending the meeting.

Section 3. The election of officers and general business decisions will be approved by a simple majority of the quorum.

Section 4. A member vote for removal of an officer must receive the approval of at least two-thirds (67%) of the quorum.

Section 5. The Constitution may be changed and/or amended with the approval of at least three-fourths (75%) of the quorum.

Article VIII - Amendments

Section 1. All changes to this constitution will be presented to the members for consideration before the annual election meeting of Chi Iota Sigma with action to be taken by the members at the election meeting.

DRAFTED AND ADOPTED BY THE ORGANIZATION AT THE UNIVERSITY OF ARKANSAS, MONTICELLO, SEPTEMBER 2001.