

INFORMATION TECHNOLOGY DEPARTMENT

870-460-1036 / Basement of Wells Hall

Office Hours

Monday – Friday 8:00AM- 4:30PM

Summer Hours

Monday – Thursday 7:30AM- 5:00PM & Friday 7:30AM- 11:30PM

UAM Home Page: www.uamont.edu

IT Home Page: <http://www.uamont.edu/pages/resources/information-technology/>

Email & WeevilNet

HOW TO LOOK UP YOUR USERNAME AND PASSWORD *Internet Explorer is recommended*

- 👁 On the UAM home page click on EMAIL in the upper right hand corner
- 👁 Click on the link "**What's my UAM User Account**" and the UAM Account Lookup page will display
- 👁 Enter the required information in the fields provided and then click SEARCH
- 👁 Click on your UAM Student ID# to display your account credentials

STUDENT EMAIL- **The official means of communication for all UAM services**

- ✉ On the UAM home page click on EMAIL in the upper right hand corner
- ✉ Click on the link "**Email Login**"
- ✉ Windows Security/ Authentication Required
- ✉ Enter Email address (*include @uamont.edu*) and password
- ✉ Click OK

WEEVILNET STUDENT SELF-SERVICE *Internet Explorer is recommended*

Academic Information: Class Schedule, Grades, GPA, Billing/ Account Information, To Do List/ Holds, Course History (*unofficial transcript*), & Personal Information

- 👁 On the UAM home page click on WEEVILNET in the upper right hand corner
- 👁 Click on the link "**WeevilNet Student Self-Service**"
- 👁 Enter email User ID (*do not include @uamont.edu*) and password
- 👁 Click SIGN IN

Resident Halls Network Connection- *Automatic Process to Register & Scan computer from your room*

Student Apartments, Bankston Hall, Maxwell Hall, Royer Hall, & Horsfall Hall

- 🏠 Go to the IT home page; Click on Information for Students; Scroll down to Resident Halls Connection-Bradford and Internet Instructions

Install Microsoft Office Products (*for free up to 5 personal devices*)

- 📄 Office Login to your UAM Student Email
- 📄 Office Click on Office 365 in the upper left hand corner
- 📄 Office Install Office on your PC, smartphone, or iPad information will display
- 📄 Office Click INSTALL NOW

Wireless Connection: UAMWIFI-Secure

- 📶 Turn Wi-Fi ON
- 📶 Connect to UAMWIFI-Secure
- 📶 Enter UAM Username/ Identity (*with or without @uamont.edu*) and Password in the fields provided

Setup Mobile Device to Receive UAM Email- *setup may vary for different devices types*

- 🕒 Go to Settings and then choose Mail, Contacts, Calendars
- 🕒 Choose Add Account
- 🕒 Choose **Exchange** Active Sync
- 🕒 Enter the required information in the fields provided

Email	██████████@uamont.edu
Server	outlook.office365.com
Domain	Optional
Username	██████████@uamont.edu
Password	••••••

- 🕒 After account verification, click SAVE

BLACKBOARD- Online Courses

Instructional Technology: Call 870-460-1663 /Library- Upstairs Room 210
 Support Ticket: UAM Home Page; Click on 1) [Blackboard](#) 2) [Blackboard Support](#)

-  On the UAM home page click on BLACKBOARD in the upper right hand corner
-  Click "**Log into Blackboard**"
-  Enter Email username (*include @uamont.edu*) and Password
-  Click LOGIN

More Important IT Services can be found Under **Information for Students**

<http://www.uamont.edu/pages/resources/information-technology/it-for-students/>

- 🕒 Registering Game Consoles
- 🕒 Barracuda (spam) Filter
- 🕒 Computer Usage Policy
- 🕒 Copyright Resources
- 🕒 Tutorials

- ❖ *Cashier's Office* manages billing/ payment for classes and issues schedule of fees and expenses. For comments or questions please call 870 460 1043 (located in Harris Hall 2nd floor)
- ❖ *Registrar Office* manages registration for classes, maintains academic records, and issues transcripts. For comments or questions please email: registrar@uamont.edu or call 870 460 1034 (located in Harris Hall 1st floor)
- ❖ *Financial Aid Office* manages financial documents and financial aid awards. For comments or questions please call 870 460 1050 (located in Harris Hall 3rd floor)