



Welcome to WeevilNet!!

The following screen views and brief instructions will help get you started.

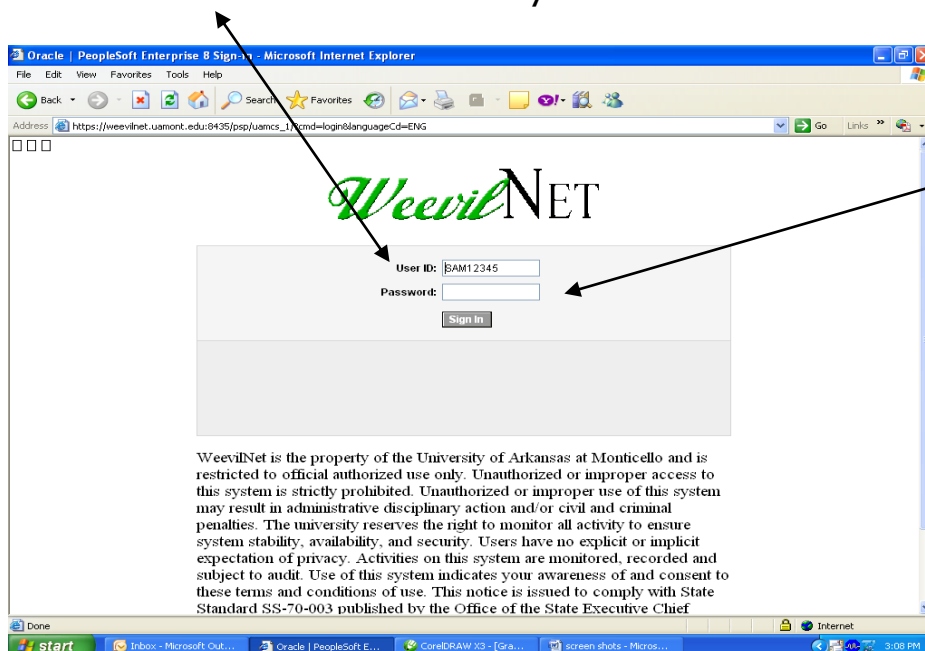
Please email your questions to weevilnet@uamont.edu.

Or call the Information Technology dept. at 870-460-1036.

From the UAM home page (www.uamont.edu) you can click on the WeevilNet link in the top right corner OR click Current Students under the Information For column at the bottom of the UAM home page then click the WeevilNet icon.

From the WeevilNet page click the icon for Student Self-service. The WeevilNet login screen will appear.

The User ID is the same as your UAM email account.



Do not include @uamont.edu

Password will be exactly the same as your UAM password. Passwords are case sensitive.

If you do not know your UAM email account name and password go to WeevilNet page and select "What's my UAM user account?" to get account information.

Your Self-Service contains a summary of your information. You can see your current term schedule at the top and scroll down for your account/bill summary and demographic information. On the right hand side of the page you'll also see Holds, To Do List (check list), and Advisor boxes. Clicking any link will take you to more details.

Links to detail:

Menu Bar on top

Class Search

My Academics will take you to your Program and Plan (major) information.

Current Schedule

Summary on the front page!

Details

Financial Aid information!

You can update!

The screenshot shows the WeevilNET Student Center interface. At the top is a navigation menu with 'Favorites', 'Main Menu', 'Self Service', and 'Student Center'. Below this is the 'Colby's Student Center' header. The main content is organized into several sections:

- Academics:** Includes a 'Search For Classes' box, a 'This Week's Schedule' table, and links for 'Search', 'Plan', 'Enroll', and 'My Academics'. The schedule table lists two classes: ART 4693-01 LAB (1030) on Wednesday 12:10PM-3:00PM, and ART 4723-01 LEC (1031) on Tuesday/Thursday 1:40PM-4:30PM.
- Finances:** Features a 'My Account' section with links for 'Account Inquiry', 'Financial Aid', 'View Financial Aid', and 'Accept/Decline Awards'. An 'Account Summary' box shows 'You owe 195.00', with 'Due Now' at 0.00 and 'Future Due' at 195.00. A 'pay by nelnet' button is also present.
- Personal Information:** Contains 'Demographic Data', 'Emergency Contact', 'Names', and 'Privacy Settings' links. A 'Contact Information' box shows 'Home Address' (123 UAM Rd, Monticello, AR 71656, Drew), 'Mailing Address' (123 UAM Rd, Monticello, AR 71656), and 'Home Phone' (None). There is also a link for 'Official Campus E-mail'.
- Right Side Panels:** Includes 'Holds' (No Holds), 'To Do List' (No To Do's), 'Enrollment Dates' (Open Enrollment Dates), and 'Advisor' (Program Advisor: Crystal Ratliff).

Watch for Holds or To Do's! Get details here.

How to print weekly schedule described below.

Who is YOUR

Pay bill with credit card or make payments using NelNet. This is the same company UAM used in CC known then as FACTS.

Please verify address, telephone number, and

To PRINT your weekly schedule:

1. Click the Weekly Schedule link from the main page.
2. Change the to a week showing Monday – Friday classes. (1st week starts on Wednesday)
3. Uncheck Saturday and Sunday and click “refresh calendar” button
4. Click the Printer Friendly Page link
5. Click File and Print Preview
6. From the preview window – Click only selected frame
7. Click the PRINT icon to print the document

Document with pictures of these steps available on WeevilNet webpage.

Finances Section:

Details about your bill!

The screenshot shows the 'Finances' section of the WeevilNet website. On the left, there are links for 'My Account' (Account Inquiry), 'Financial Aid' (View Financial Aid, Accept/Decline Awards), and a search box labeled 'other financial...'. On the right, the 'Account Summary' box displays: 'You owe 195.00.', 'Due Now 0.00', and 'Future Due 195.00'. Below this, it says 'Currency used is US Dollar.' and a 'pay by nelnet' button.

The screenshot shows the full 'Account Summary' page on WeevilNet. At the top, it says 'WeevilNET' and has navigation links: 'Favorites | Main Menu > Self Service > Student Center'. Below are tabs for 'Account Inquiry' and 'Account Services'. Under 'Account Inquiry', there are sub-tabs: 'summary', 'activity', 'charges due', 'payments', and 'pending aid'. The 'Account Summary' section shows: 'You owe 195.00. For the breakdown, access Charges Due', 'Due Now 0.00', and 'Future Due 195.00'. Below this is a table titled 'What I Owe':

Term	Outstanding Charges & Deposits	Pending Financial Aid	Total Due
Spring 2012	195.00		195.00
Total	195.00		195.00

Below the table, it says 'Currency used is US Dollar.' and has a 'Remittance Addresses' link. At the bottom, there are links for 'Financial Aid', 'Account Inquiry', and 'Account Services', along with sub-links: 'Summary', 'Activity', 'Charges Due', 'Payments', and 'Pending Aid'. There is also a 'go to ...' search box.

Account Summary with outstanding totals and pending financial aid.

WeevilNET

Favorites | Main Menu > Self Service > Student Center

summary || activity || **charges due** || payments || pending aid

Account Activity

View by

From 09/22/2011 To 03/22/2012 All Terms go

Posted Date	Item	Term	Charge	Payment
01/31/2012	Private Loan	Spring 2012		2,500.00
01/27/2012	Distance Ed Undergrad Fee	Spring 2012	195.00	
12/19/2011	Activity Fee	Spring 2012	45.00	
12/19/2011	Assessment Fee	Spring 2012	5.00	
12/19/2011	Athletic Fee	Spring 2012	117.00	
12/19/2011	Credit Card Payment	Spring 2012		40.00
12/19/2011	Distance Ed Undergrad Fee	Spring 2012	195.00	
12/19/2011	Facilities Fee	Spring 2012	99.00	
12/19/2011	In-State Undergrad Tuition	Spring 2012	1,890.00	
12/19/2011	Instructional Equipment Fee	Spring 2012	72.00	

Currency used is US Dollar.

Activity detail tab...list the each charge on your bill/account.

Account Inquiry Account Services

summary || activity || charges due || **payments** || pending aid

Charges Due

Following is a Running Totals summary by due date of the charges and deposits that you owe. Review either the Details by Due Date table or the Details by Charge table to see the specific charges.

Summary of Charges by Due Date	Find View All	First 1 of 1 Last
Due Date	Due Amount	Running Total
Future	195.00	195.00

Currency used is US Dollar.

Details by Due Date

Currency used is US Dollar.

View By All Terms go

Details by Charge	Find View All	First 1-3 of 3 Last	
Charge	Due Date	Term	Amount
due			

Charges due tab...

Account Inquiry Account Services

summary || activity || charges due || payments || **pending aid**

Payment History

From 09/22/2011 To 03/22/2012 go

Posted Payments	Find View All	First 1-3 of 3 Last
Date Paid	Payment Type	Paid Amount
01/31/2012	Private Loan	2,500.00
12/19/2011	Credit Card Payment	40.00
Total Posted Payments for this view		2,540.00

Currency used is US Dollar.

Account Inquiry Account Services

Summary Activity Charges Due Payments Pending Aid

go to ...

Payments tab....

Ian Sample Account Inquiry Account Services

summary activity charges due payments pending aid

Pending Financial Aid

View By: All Terms go

Award	Term	Amount
Federal Pell Grant	Fall 2010	1,850.00
Academic 15 Scholarship	Fall 2010	2,495.00
Federal Pell Grant	Spring 2011	1,850.00
Academic 15 Scholarship	Spring 2011	2,495.00
Total Pending Financial Aid for this view		8,690.00

Pending aid tab... displays fall and spring.

Personal Information:

Some of your personal information such as addresses, phone numbers, and emergency contacts are updateable. Please keep your records updated!

Select any of these links for more detail.

Personal Information

[Demographic Data](#)
[Emergency Contact](#)
[Names](#)
[Privacy Settings](#)

other personal... >>

Contact Information

Home Address	Mailing Address
123 ABC Street test street Monticello, AR 71656 Faulkner	PO BOX UAM Monticello, AR 71656
Home Phone	Official Campus E-mail
479/123-0987	NOEMAIL@uamont.edu

The tabs pointed to from here when clicked will display information for those areas.

Ian Sample Personal Information Security

addresses names phone numbers email addresses emergency contacts demographic information ethnicity

Addresses

View, add, change or delete an address.

Address Type	Address	edit
Home	123 ABC Street test street Monticello, AR 71656 Faulkner	edit
Mail	PO BOX UAM Monticello, AR 71656	edit

[ADD A NEW ADDRESS](#)

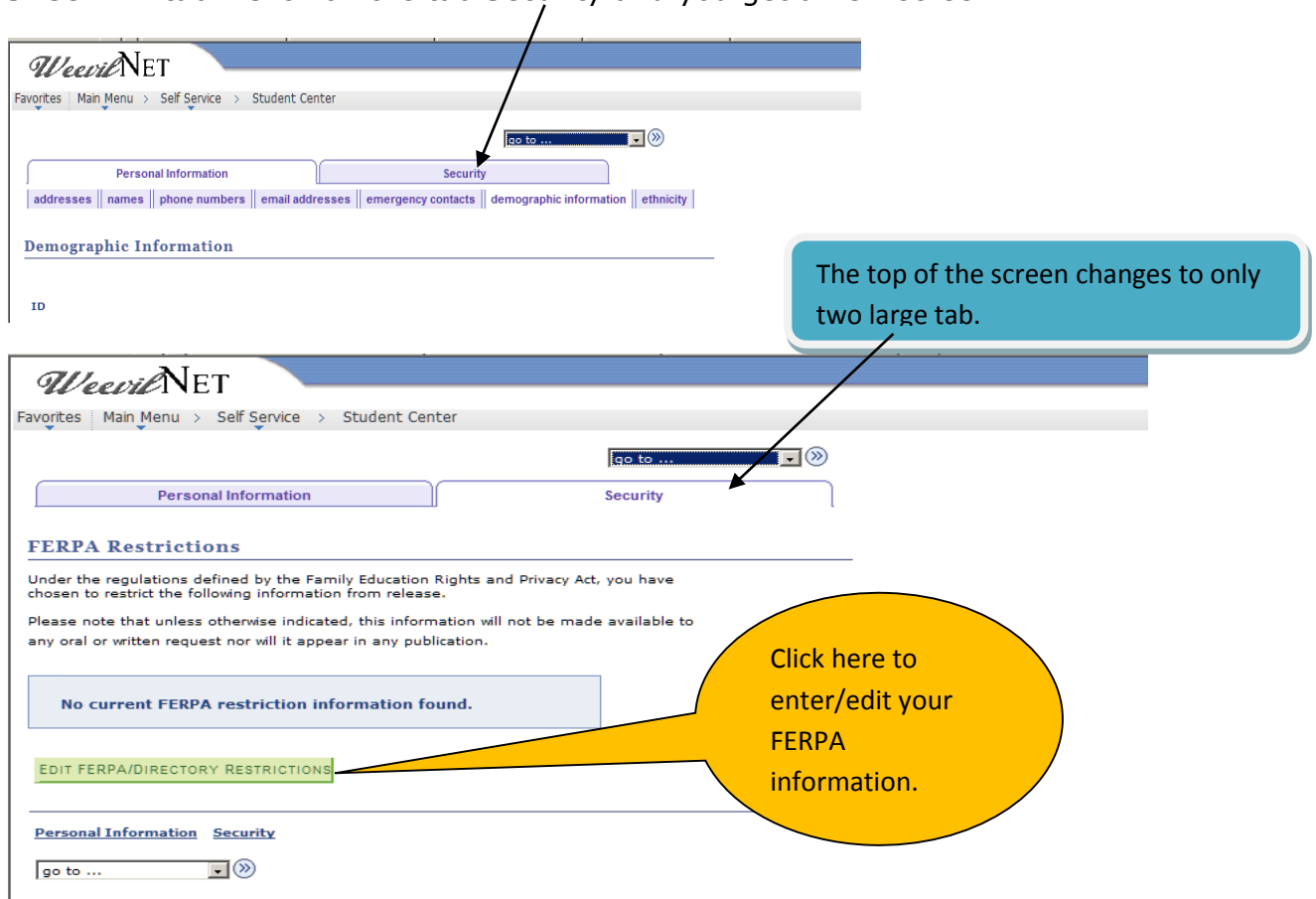
Personal Information Security

[Addresses](#) [Names](#) [Phone Numbers](#) [Email Addresses](#) [Emergency Contacts](#) [Demographic Information](#) [Ethnicity](#)

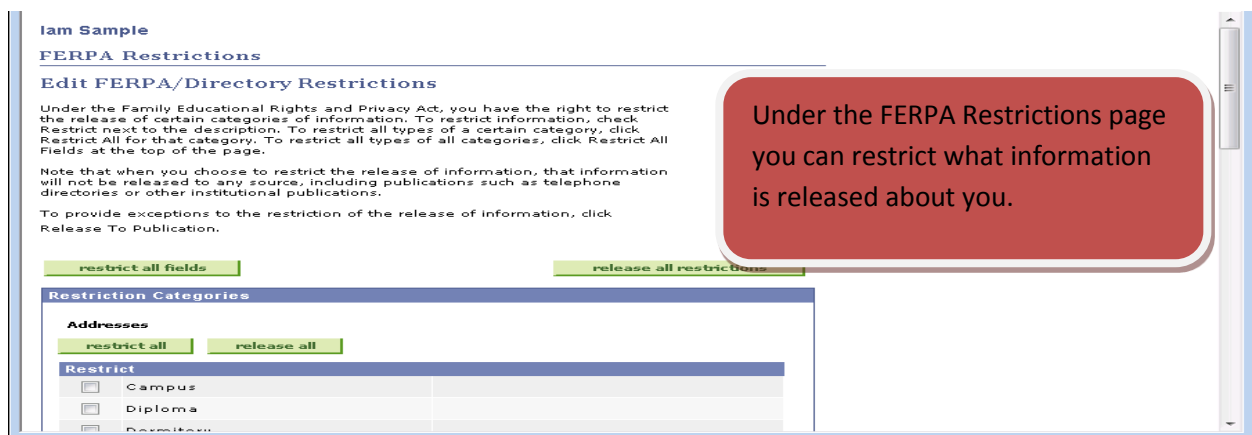
go to ... >>

If the edit button is "grayed" out you are not allowed to edit the information. UAM email will be the only email allowed on record. You cannot add or change the email address.

SECURITY tab: Click on the tab Security and you get a new screen



The screenshot shows the WeevilNET Student Center interface. At the top, there is a navigation bar with 'Favorites', 'Main Menu', 'Self Service', and 'Student Center'. Below this, there are two tabs: 'Personal Information' and 'Security'. The 'Security' tab is selected. A callout box points to the top of the screen, stating: 'The top of the screen changes to only two large tab.' Below the tabs, there is a 'Demographic Information' section with an 'ID' field. A yellow callout box points to a green button labeled 'EDIT FERPA/DIRECTORY RESTRICTIONS', stating: 'Click here to enter/edit your FERPA information.'



The screenshot shows the 'FERPA Restrictions' page. At the top, it says 'iam Sample' and 'FERPA Restrictions'. Below that, it says 'Edit FERPA/Directory Restrictions'. There is a paragraph of text explaining the FERPA regulations and a note about exceptions. At the bottom, there is a section for 'Restriction Categories' with a table. A red callout box points to the text, stating: 'Under the FERPA Restrictions page you can restrict what information is released about you.'

Restriction Categories	
Addresses	
<input type="button" value="restrict all"/>	<input type="button" value="release all"/>
Restrict	
<input type="checkbox"/>	Campus
<input type="checkbox"/>	Diploma
<input type="checkbox"/>	Directory

That's a brief overview of what WeevilNet has to offer. Please look for additional documents/tutorials about WeevilNet on the UAM website. Please email questions or problems you have with the system to weevilnet@uamont.edu.