

Sign in to your WeevilNet Student Self Service page.

On your Student Center page look for Enrollment Dates. If you have been cleared to enroll On Line, a message will indicate you may enroll.

****If you do not have this message on your Student Center page, see your advisor to enroll in classes.****

If you have the message indicating you may enroll On Line, click on Enroll

Academics

[Search](#)
[Plan](#)
[Enroll](#)
[My Academics](#)

other academic...

This Week's Schedule

Class	Schedule
HIST 1023-01 LEC (1480)	MoWeFr 10:10AM - 11:00AM MCB 310
MUS 1113-01 LEC (1628)	MoWeFr 11:10AM - 12:00PM MUS 133
PSY 1013-04 LEC (1839)	MoWe 1:40PM - 3:00PM MCB 316
SOC 2213-02 LEC (1883)	MoWeFr 9:10AM - 10:00AM MCB 310

[weekly schedule](#)
[enrollment shopping cart](#)

Finances

My Account
[Account Inquiry](#)
Financial Aid
[View Financial Aid](#)
[Accept/Decline Awards](#)

You have no outstanding charges at this time.

[pay by nelnet](#)

SEARCH **CLASSES**

Holds
Finalized for
[details](#)

To Do List
No To Do's.

Enrollment Dates
Enrollment Appointment
You may begin enrolling for the Spring 2011 Regular Academic Session on November 4, 2010.
[details](#)

Advisor
Program Advisor
C Jones
[details](#)

At the next display, click on the radio button by Spring 2011 and then Continue.

Search **Plan** **Enroll** **My Academics**

my class schedule | [add](#) | [drop](#) | [swap](#) | [edit](#) | [term information](#)

Add Classes

Select Term

Select a term then click Continue.

Term	Career	Institution
<input type="radio"/> Fall 2010	Undergraduate	Univ of Arkansas Monticello
<input checked="" type="radio"/> Spring 2011	Undergraduate	Univ of Arkansas Monticello

CONTINUE

Search **Plan** **Enroll** **My Academics**

[My Class Schedule](#) [Add](#) [Drop](#) [Swap](#) [Edit](#) [Term Information](#)

go to ...

There are 2 ways to add classes. If you have found the class number you want on the Class Schedules page on the UAM Web site, you may key in the number and click on enter (quickest method). OR you may do a class search .

1. To add a class found on the UAM Web site from Class Schedules:

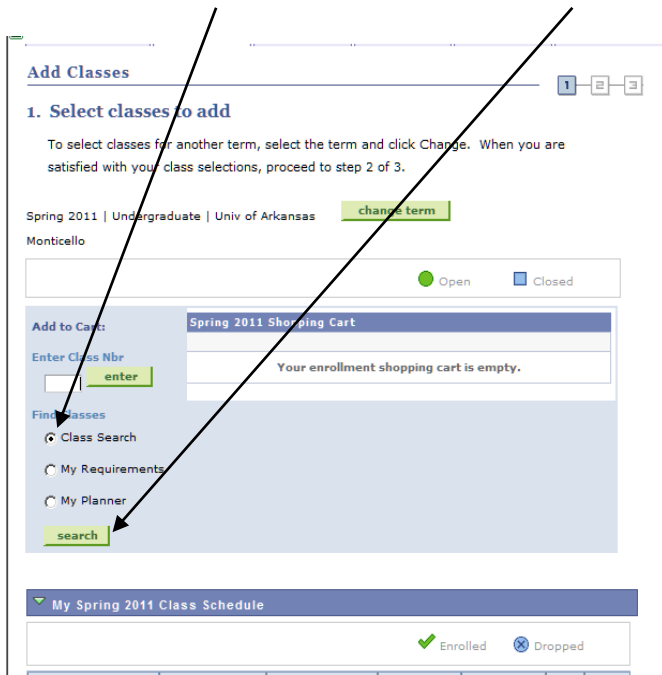
From the UAM Class schedules page on UAM WEB page:

CAMPUS	CLS	DEPT	NO	SC	Course Title	CR	LMT	ENR	DAYS	Start	End	BLD/RM	TEACHER		
MONTICELLO	1300	ENGL	1023	1	COMPOSITION II	3	20	0	T H	9:40 AM	11:00 AM	MCB105	Moore,Robert N	LEC	1
MONTICELLO	1301	ENGL	1023	2	COMPOSITION II	3	20	0	M W F	9:10 AM	10:00 AM	MCB121	Hartness,Claudia P	LEC	1
MONTICELLO	1302	ENGL	1023	3	COMPOSITION II	3	20	0	M W F	10:10 AM	11:00 AM	MCB121	Hartness,Claudia P	LEC	1
MONTICELLO	1303	ENGL	1023	4	COMPOSITION II	3	20	0	T H	11:10 AM	12:30 PM	MCBAUD	Matthews,Betty A	LEC	1
MONTICELLO	1304	ENGL	1023	5	COMPOSITION II	3	20	0	M W F	12:10 PM	1:00 PM	MCB121	Hendricks,Betty F	LEC	1
MONTICELLO	1305	ENGL	1023	6	COMPOSITION II	3	20	0	M W F	11:10 AM	12:00 PM	MCB121	Hartness,Claudia P	LEC	1
MONTICELLO	1306	ENGL	1023	8	COMPOSITION II	3	20	0	T H	8:10 AM	9:30 AM	MCB120	Borse,Gregory A	LEC	1

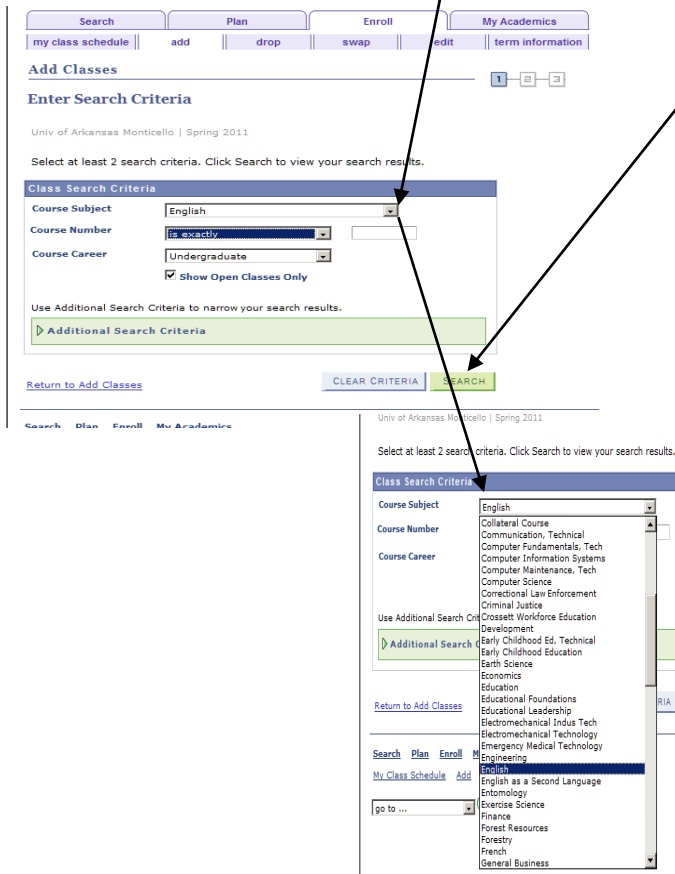
Key in the Class number, click on enter

The class you selected displays. Click on Next.

- 2. To add a class using Class Search:
Click on Class Search button and click on search.



Key in search criteria or use the drop down box to choose, click on Search



Classes will display (note 13 pages). Scroll thru and find/select class:

Add Classes 1 2 3

Search Results

When available, click View All Sections to see all sections of the course.

Univ of Arkansas Monticello | Spring 2011

[My Class Schedule](#) [Shopping Cart](#)
Your shopping cart is empty.

ENGL 133 MoWeFr 10:10AM - 11:00AM
Wells Hall Classroom 100

The following classes match your search criteria Course Subject: English, Course Career: Undergraduate. Show Open Classes Only: Yes

[Return to Add Classes](#)

Open Closed

▼ ENGL 133 - FUNDS OF ENGLISH

[View All Sections](#) First 1 2 3 of 13 Last

Section [01-LEC\(1340\)](#) Status

Session Regular

Days & Times	Room	Instructor	Meeting Dates
MoWeFr 11:10AM - 12:00PM	Wells Hall Classroom 200	Betty Evans	01/12/2011 - 05/10/2011

Section [02-LEC\(1341\)](#) Status

Session Regular

Days & Times	Room	Instructor	Meeting Dates
TuTh 11:10AM - 12:30PM	MCB 202	Claudia Hartness	01/12/2011 - 05/10/2011

Section [04-LEC\(1342\)](#) Status

Session Regular

Days & Times	Room	Instructor	Meeting Dates
MoWeFr 10:10AM - 11:00AM	Wells Hall Classroom 100	Betty Evans	01/12/2011 - 05/10/2011

▼ ENGL 1013 - COMPOSITION I

[View All Sections](#) First 1 2 3 of 15 Last

Section [01-LEC\(1282\)](#) Status

Session Regular

Days & Times	Room	Instructor	Meeting Dates
MoWeFr 9:10AM - 10:00AM	MCB Classroom 315	Betty Hendricks	01/12/2011 - 05/10/2011

Section [02-LEC\(1283\)](#) Status

Session Regular

Days & Times	Room	Instructor	Meeting Dates
MoWeFr 10:10AM - 11:00AM	MCB 105	Robert Moore	01/12/2011 - 05/10/2011

Selected class will display ... Click on next.

Search Plan Enroll My Academics

my class schedule || add || drop || swap || edit || term informatio

Add Classes 1 2 3

1. Select classes to add - Enrollment Preferences

Spring 2011 | Undergraduate | Univ of Arkansas Monticello

ENGL 2303 - CREATIVE NONFIC WRT

Class Preferences

ENGL 2303-01 Lecture Open

Permission Nbr

Grading Graded

Session Regular Academic Session

Units 3.00

Career Undergraduate

Enrollment Information

- ENGL1023 or ENGL1043

Section	Component	Days & Times	Room	Instructor	Start/End Date
01	Lecture	TuTh 9:40AM - 11:00AM	MCB 114	Diane Payne	01/12/2011 - 05/10/2011

Search Plan Enroll My Academics

Both option 1 and 2 are the same from here.

Class added to your Shopping Cart. Click on Proceed to Step 2 of 3

Search Plan Enroll My Academics
 my class schedule || add || drop || swap || edit || term information

Add Classes 1-2-3

1. Select classes to add

To select classes for another term, select the term and click Change. When you are satisfied with your class selections, proceed to step 2 of 3.

✓ ENGL 1023 has been added to your Shopping Cart.

Spring 2011 | Undergraduate | Univ of Arkansas [change term](#)
 Monticello

Open Closed

Spring 2011 Shopping Cart Main Content

Delete	Class	Days/Times	Room	Instructor	Units	Status
	ENGL 1023-08 (1306)	TuTh 8:10AM - 9:30AM	MCB 120	G. Borse	3.00	

Enter Class Nbr [enter](#)

Find Classes
 Class Search
 My Requirements
 My Planner

[search](#)

[PROCEED TO STEP 2 OF 3](#)

My Spring 2011 Class Schedule

Enrolled Dropped

Class	Description	Days/Times	Room	Instructor	Units	Status
ENGL 133-04 (1342)	FUNDS OF ENGLISH (Lecture)	MoWeFr 10:10AM - 11:00AM	Wells Hall Classroom 100	B. Evans	3.00	<input checked="" type="checkbox"/>

Search Plan Enroll My Academics
 My Class Schedule Add Drop Swap Edit Term Information

go to ...

Click on Finish Enrolling to ADD the course selected.

Search Plan Enroll My Academics
 my class schedule || add || drop || swap || edit || term information

Add Classes 1-2-3

2. Confirm classes

Click Finish Enrolling to process your request for the classes listed below. To exit without adding these classes, click Cancel.

Spring 2011 | Undergraduate | Univ of Arkansas Monticello

Open Closed

Class	Description	Days/Times	Room	Instructor	Units	Status
ENGL 1023-08 (1306)	COMPOSITION II (Lecture)	TuTh 8:10AM - 9:30AM	MCB 120	G. Borse	3.00	

[CANCEL](#) [PREVIOUS](#) [FINISH ENROLLING](#)

Search Plan Enroll My Academics
 My Class Schedule Add Drop Swap Edit Term Information

go to ...

The class was successfully added:

The screenshot shows the 'Add Classes' interface. At the top, there are navigation tabs: Search, Plan, Enroll, and My Academics. Below these are links for 'my class schedule', 'add', 'drop', 'swap', 'edit', and 'term information'. The main heading is 'Add Classes' with a page indicator '1 | 2 | 3'. The section is titled '3. View results' and instructs the user to 'View the following status report for enrollment confirmations and errors:'. The context is 'Spring 2011 | Undergraduate | Univ of Arkansas Monticello'. A summary bar shows a green checkmark for 'Success: enrolled' and a red X for 'Error: unable to add class'. Below this is a table with columns 'Class', 'Message', and 'Status'. The row for 'Engl 1023' shows a green checkmark in the 'Status' column and a message: 'Success: This class has been added to your schedule.' At the bottom, there are buttons for 'MY CLASS SCHEDULE' and 'ADD ANOTHER CLASS', and a 'Main Content' link.

OR

The class was added, BUT.... Read the Message

This screenshot is similar to the first one but shows a different message for the 'ENGL 1023' class. The 'Status' column has a green checkmark, but the 'Message' column contains an error: 'Message: You have already taken this class. You have now exceeded the repeatable limit for this class. Verify that this class will apply toward your course of study.' The 'Success: enrolled' and 'Error: unable to add class' summary bar is still present. The 'MY CLASS SCHEDULE' button is highlighted with an arrow.

You may click on My Class Schedule, to go back and drop the questionable class if you choose.

OR *** If the class was not successfully added it will display a red X and the message box will provide error reason.

This screenshot shows a different error scenario. The 'Status' column for 'CHEM 3414' has a red X, and the 'Message' column contains: 'Error: You cannot add this class due to a time conflict with class 1380. Select another class.' The 'Success: enrolled' and 'Error: unable to add class' summary bar is present. The 'MY CLASS SCHEDULE' button is highlighted with an arrow.

You may go back to My Class Schedule and drop a class or Click on Add Another Class and follow the same steps.

In the example below, I clicked on My Class Schedule to drop the class. Click on drop.

Search Plan Enroll My Academics
 my class schedule || add || drop || swap || edit || term information

My Class Schedule

Select Display Option List View Weekly Calendar View

Spring 2011 | Undergraduate | Univ of Arkansas [change term](#)
 Monticello

Class Schedule Filter Options

Show Enrolled Classes Show Dropped Classes Show Waitlisted Classes [filter](#)

ENGL 1023 - COMPOSITION II						
Status	Units	Grading	Grade	Deadlines		
Enrolled	3.00	Graded				
Class Nbr	Section	Component	Days & Times	Room	Instructor	Start/End Date
1306	08	Lecture	TuTh 8:10AM - 9:30AM	MCB 120	Gregory Borse	01/12/2011 - 05/10/2011

[Printer Friendly Page](#)

Click on Select and click on Drop Selected Classes

Search Plan Enroll My Academics
 my class schedule || add || drop || swap || edit || term information

Drop Classes

1. Select classes to drop

Select the classes to drop and click Drop Selected Classes.

Spring 2011 | Undergraduate | Univ of Arkansas [change term](#)
 Monticello

Enrolled Dropped

Select	Class	Description	Days/Times	Room	Instructor	Units	Status
<input checked="" type="checkbox"/>	ENGL_1023-08 (1306)	COMPOSITION II (Lecture)	TuTh 8:10AM - 9:30AM	MCB 120	G. Borse	3.00	<input checked="" type="checkbox"/>

[DROP SELECTED CLASSES](#)

[My Spring 2011 Class Schedule](#)

Search Plan Enroll My Academics
 My Class Schedule Add Drop Swap Edit Term Information
 go to ...

To finish dropping, click on Finish Dropping.

Search Plan Enroll My Academics
 my class schedule || add || drop || swap || edit || term information

Drop Classes

2. Confirm your selection

Click Finish Dropping to process your drop request. To exit without dropping these classes, click Cancel.

Spring 2011 | Undergraduate | Univ of Arkansas Monticello

Enrolled Dropped

Class	Description	Days/Times	Room	Instructor	Units	Status
ENGL_1023-08 (1306)	COMPOSITION II (Lecture)	TuTh 8:10AM - 9:30AM	MCB 120	G. Borse	3.00	<input checked="" type="checkbox"/>

[CANCEL](#) [PREVIOUS](#) [FINISH DROPPING](#)

Search Plan Enroll My Academics
 My Class Schedule Add Drop Swap Edit Term Information
 go to ...

Successfully removed (note the green check and the Message)

The screenshot shows the 'Drop Classes' section of a web application. At the top, there are navigation tabs: Search, Plan, Enroll, and My Academics. Below these are links for 'my class schedule', 'add', 'drop', 'swap', 'edit', and 'term information'. The main heading is 'Drop Classes' with a page indicator '1 | 2 | 3'. A sub-heading '3. View results' is followed by instructions: 'View the results of your enrollment request. Click Fix Errors to make changes to your request.' The context is 'Spring 2011 | Undergraduate | Univ of Arkansas Monticello'. A message box shows a green checkmark and the text 'Success: dropped' next to a red 'X' and 'Error: unable to drop class'. Below this is a table with columns 'Class', 'Message', and 'Status'. The table contains one row: 'ENGL 1023', 'Success: This class has been removed from your schedule.', and a green checkmark. A button labeled 'MY CLASS SCHEDULE' is positioned below the table. At the bottom, there is a search bar with 'go to ...' and a magnifying glass icon.

Now you may go back to My Class Schedule, and add (or drop) another Class.

The screenshot shows the 'My Class Schedule' section of the web application. It features the same navigation tabs as the previous screenshot. Below the tabs are links for 'My Class Schedule', 'Add', 'Drop', 'Swap', 'Edit', and 'Term Information'. There is a 'go to ...' search bar with a magnifying glass icon. The main heading is 'My Class Schedule'. Below it, there are options for 'Select Display Option' with radio buttons for 'List View' (selected) and 'Weekly Calendar View'. The context is 'Spring 2011 | Undergraduate | Univ of Arkansas Monticello' with a 'change term' button. A section titled 'Class Schedule Filter Options' contains three checkboxes: 'Show Enrolled Classes' (checked), 'Show Dropped Classes', and 'Show Waitlisted Classes', followed by a 'filter' button. A 'Printer Friendly Page' link is also present. A message box states: 'No matching records found for the Class Schedule Filter Options specified.' At the bottom, there is a search bar with 'go to ...' and a magnifying glass icon.